

August 15, 2019

Education Office

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Warfield 302
M-F: 8 am – 4 pm
Marian: mstrait@wilson.edu

Academic Advisors

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TEACH
encourage
instruct
MENTOR
PRAISE
influence
GUIDE
INSPIRE

Important Updates

- **Wilson College has returned to normal hours M-F.**
- **New Certification: Act 82 of 2018, Special Education PK-12**

On October 19, 2018, Governor Wolf signed into law Act 82 of 2018 which amended the Public School Code of 1949 to add a new section, 1202.1, that created a Special Education PK-12 certificate, effective January 1, 2022.

The Pennsylvania Department of Education (PDE) has developed the following guidance for undergraduate and post-baccalaureate candidates in preparation programs and PDE-certified teachers seeking initial or additional Special Education PK- 8 and/or Special Education 7-12 certification:

- Special Education PK-12 certificates will be issued beginning Jan. 1, 2022. Special Education PK-8 and Special Education 7-12 certificates will continue to be issued through Dec. 31, 2021.
- PDE will continue to require applicants for **initial** Special Education PK-8 and Special Education 7-12 certificates to obtain a content certificate in a corresponding grade span through Dec. 31, 2021.

Questions: TCP students should contact Mrs. Beth Byers (beth.byers@wilson.edu). Undergraduate students should contact Dr. Lynn Newman (lynn.newman@wilson.edu).

- **Spring 2020 Pre-practicum (EDU/SPE 348) and Practicum (student teaching) applications** are posted on the Ed. Program Forms page. Make sure you submit the application that matches your Education program. Must submit a resume using the appropriate template – also posted on the Forms page. **Due date is September 4, 2019 (no exceptions)!** Students may NOT register for Spring 2020 student teaching or pre-practicum until after we receive ALL applications and submit a list to Registrar in the fall.
- **State Testing:** Make sure that scores are sent to PDE & Wilson College! See Ed. Program Forms page for more details.
- Education Department communications, including the Newsletter, will be sent to your Wilson account. **Please make sure you are checking and deleting emails – in your Wilson account! New TCP students**, you will be mailed your email information once you have enrolled in a Wilson course.

Undergraduates Only Updates

- Reminder, undergraduate students (traditional/ADP) must complete **dispositions for official acceptance**. Please look over guidelines and form that is posted on the Ed. Program Forms page. **When requesting a professor complete, do so near the end of the semester and hand/email him/her the form.**

Useful Websites

E-Campus (course texts):
www.ecampus.com/wilson

TIMS: www.pa-tims.com

PRAXIS: www.ets.org/praxis

PECT: www.pa.nesinc.com

Portal, TCP/EDU page, Library,
etc.: <http://my.wilson.edu>

2019-2020 Course Registration!



- **Basic Skills Assessment:** Should you need to take any of the three tests, it is recommended that you take the PAPA math and Core reading and writing.

TCP Only Updates

- **TIP Students:** You now have an online option for the Code of Conduct & Ethics workshop – called Pro-Ethica. This is NOT free and costs \$100 (like other workshops). You can enroll/register at any time and you work at your own pace and timeframe. Register using the “Pro-Ethica” registration form on the Ed. Program Forms page, TCP Use Only section.
- Reminder, students provisionally accepted (TIP/TOP) must complete **dispositions for official acceptance.**
 - ❖ For those who admitted/readmitted Fall 2018 and beyond, the student must request dispositions from their first two Education courses with two different professors.
 - ❖ Those enrolled prior to Fall 2018, your dispositions should be from EDU 206 and EDU 215 (automatically completed). However, if you have received transfer credit for those classes, student must ask another Education course professor to complete.
 - ❖ Please look over the Official Acceptance Requirements Evaluation Checklist that you were given at interview.
 - ❖ Guidelines and form posted under the Ed. Program Forms button.
 - ❖ **When requesting a professor complete, do so near the end of the semester/course and hand/email him/her the form.**
- **Field Experience Portfolio Reminder:** Observation hours required in our Education courses **may not** count towards the portfolio.

Course Schedule & Registration

To view the Fall 2019 through Spring 2020 Course Schedule: Go to <http://my.wilson.edu> and click Students. Course Search located on the left side menu. You can also find the course schedule in the Portal. **To search for courses in Colleague you must enter a minimum of TWO parameters in the Search for Selections window.**

Course Registration

Detailed information is under the Registrar’s “tab” on **Portal**. You will be able to register following the posted schedule. **TCP students, you cannot access the Portal until you enroll in your first course.**

Priority Registration begins in April for the entire upcoming academic year!

- **Returning** UG/ADP please see the portal for exact date you may register
- **Returning** TCP begins April 10

Fall 2019 & Spring 2020:

ENDS Aug 16	Open Registration for F19
Nov 4-Jan 19	Open Registration for SP20, ALL students (NEW TCP)

J-term 2019:

April 1 -Nov 3	Returning students – Priority registration (see portal)
Nov 4- Dec 15	Open Registration for ALL students

Late Registration, Add/Drop information, bill due dates also posted on the Portal.

No online registration through portal for TCP students! TCP students will call Registrar to enroll (100-400 level courses), 717-262-2007.

TCP to enroll in a Graduate Education course (500 level) – complete the TCP Graduate Education Course Online Registration Form, located on the Ed. Program Forms page.

From Financial Aid Office

- **Financial Aid Office is now located in the Student Services Center in Lenfest Commons.**
- Students who are receiving financial aid, or who want to have financial aid processed for off-campus course enrollment, must provide the following information to the Financial Aid Office each semester that they take off-campus courses:
 - Written approval from your advisor and signed by the Academic Dean,
 - Copy of student bill
 - Copy of student registration
 - Name and contact information of the person in the Financial Aid Office at the visiting school (other than HACC, Shippensburg University or HCC) who is authorized to sign a Consortium Agreement with Wilson College.

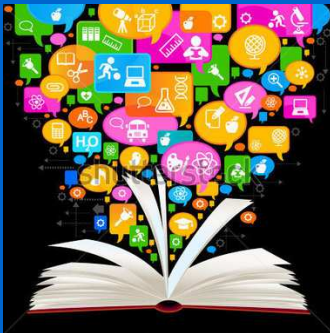
(Note: A Consortium Agreement identifies you as a Wilson College student and by signing; the visiting school agrees that they will not process federal financial aid for you.)

Payment for off-campus courses is the responsibility of the student and payment must be made according to the visiting school's schedule. **WILSON COLLEGE WILL NOT MAKE PAYMENT TO THE VISITING SCHOOL ON YOUR BEHALF.** Financial aid funds will be credited to your student account on our regular disbursement schedule dates. Once any outstanding balance at Wilson College is satisfied, any remaining funds will be issued to you by the Business Office.

- For those of you with federal loans or planning to take federal loans, please note there is a **Teacher Loan Forgiveness program**. Contact Financial Aid for more details. <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/teacher#teacher-loan-forgiveness>
- File your **2019-20 FAFSA** now for next academic year at <https://fafsa.gov>. The income information used on the FAFSA is the 2017 income. You need to enroll in at least 6 credits to be eligible for financial aid. Contact the Financial Aid Office with any questions that you might have at finaid@wilson.edu. The **2019-20 FAFSA** will be used for Fall 2019, Spring 2020 and Summer 2020 financial aid.

"Take the attitude of a student, never be too big to ask questions, never know too much to learn something new."

Og Mandino



Academic Calendar

Summer I 2019 (May 20-Aug 23)	
Final Grades Due	Tuesday, Aug 27
Summer II (July 8-Aug 23)	
Final Grades Due	Tuesday, Aug 27
Fall 2019	
Classes Begin	Monday, Aug. 26, 8:00 AM
Convocation	TBD
Last Day to Add/Drop	Monday, Sept. 2
Fall Recess	Monday, Tuesday, Oct. 14-15
Mid-term Grades Due	Friday, Oct. 18
Last Day to Withdraw	Monday, Nov. 4
Thanksgiving Break	Wed. - Fri., Nov. 27-29
Classes End	Friday, Dec. 6
Final Exam Period	Mon-Fri, Dec. 9-13
Final Grades Due	Monday, Dec. 16, 5 :00 PM

Education Division
Twitter
@wilsoncollteach

Upcoming TCP
Information Sessions
Spread the word!

September 9
October 9
November 7

Warfield Hall, 6:00PM

September 17
October 21
November 13

Virtual, 6:00 PM

Observation Hour Requests

Read Entire Procedure Carefully: Important Information!

DEADLINE -- to request an observation is September 20, 2019.

DEADLINE -- to request an observation at Gettysburg School District is 3 PM, September 9, 2019.

PLEASE WAIT TO SUBMIT THE ONLINE **OBSERVATION HOURS REQUEST FORM** UNTIL CURRENT CLEARANCES ON FILE AND HAVE RECEIVED OBSERVATION DETAILS FROM YOUR EDUCATION COURSE PROFESSOR.

DO NOT CONTACT any of the following school districts! They require Marian to schedule observation hours EVERY SEMESTER: Big Spring, Camp Hill, Carlisle, Central Dauphin, Conewago Valley, Cumberland Valley, Eastern York, Gettysburg, Greencastle-Antrim, Hershey (Derry Township), Littlestown, Mechanicsburg, Milton Hershey, Palmyra High School, Shippensburg (including Grace B. Luhrs), Tuscarora, Waynesboro, and Wilson College Child Care.

The Education Department has determined that Marian will NOT contact any of the above districts/schools without current (not older than one year from date on clearances) clearances, including TB, on file in the Education Office.

For all school districts/schools listed above, please submit the online Observation Hours Request form (posted on the Ed. Program Forms page; look under Education Program Forms section) by deadline listed above. . Read the form carefully! Once submitted, the form goes to Marian. She will contact the schools and email you with any questions and/or the placements. No guarantee you will get a placement, so the sooner you request, the better your chances!

Gettysburg Area School District requested an earlier submission deadline for their district and to submit only one list. **Therefore, if you want to observe in Gettysburg, please make your request by 3 PM on Monday, September 9.**

Observations at Wilson College Child Care: Please note that you may observe Monday through Friday, between the hours of 9:00 a.m. and 11:30 a.m. or 3:00 p.m. to 5:00 p.m. Please submit the online Observation Hours Request form– do not contact the Child Care. Clearances must be current. **Please submit the online Observation Hours Request form (posted on the Ed. Program Forms page; look under Education Department Forms section).**

For districts/schools not listed above, students are responsible for arranging their classroom observations. Due to school districts having different procedures for observations, **do NOT contact individual teachers for observations.** Always start with the school building office for specific information regarding observation procedures.

****Any district, whether the student arranges the observation or Wilson, may ask to see current clearances and TB. If you are arranging, please inquire if you need to bring anything! Wilson recommends that you always bring your clearances to all observations.**

Clearances

- **Should complete before enrolling in first Education course.** Clearances expire a year from the date on each clearance and should be renewed ANNUALLY. The Education Department must be able to access your FBI record directly (provide UEID number). **ALL must be current for Marian to request observation hours. ALL must be**

Graduate Education Programs

Master of Education

Master of Educational Technology

Master of Special Education (with or without certification)

Autism Endorsement

Master of Mass Customized Learning

Master in TESOL (with or without ESL certification)

Go to
www.wilson.edu/gradededucation

current for Pre-Practicum & Practicum. Use the [links](#) under the Ed. Program Forms button. Any questions – please email Marian.

- **Be prepared to update your TB annually too! Must be current for Marian to request observation hours. Must be current for Pre-Practicum & Practicum.**
- **TB Test Option:** Visit Summit Occupational Health to receive test. Do not need an appointment and cost is around \$20. You return to Summit and they will read at no additional cost.

High Impact Training—SP20 student teachers

Below are the dates for the High Impact Training. **This is required for SP20 students who are planning to student teach in a CAIU school district, at your cost (\$75).**

To see the names of the school districts in the CAIU go to:

http://www.caiu.org/Schools_and_Districts/schools-and-locations/member-districts. To view training information: <http://www.caiu.org/professional-development>. Registration is available on 48CARATS on the CAIU website www.caiu.org (**email Marian for step-by-step registration flyer**).

The intermediate unit has made some significant changes to the High Impact Strategies for Student Teachers workshops required by our member districts.

- All face-to-face **sessions are a single day.**
- Mandated reporter is a requirement of all public and private schools. **Students will be responsible for completing this requirement online before training session.** There are several websites that offer this at no charge. Ed. Office has posted one of these websites on the Ed. Program Forms page, clearance section. **Students are asked to print the certificate or other proof of completion of Mandated Reporter Training and bring it with them to the face-to-face session.**
- Much of the content will be online and we have included technology tools for student engagement in the presentation. **Students are asked to bring a laptop or tablet with you to the session.** If they do not have a laptop, we can provide one for the day.
- The session will begin at 8:30 sharp. **We ask students to arrive by 8:15 to register and log in to our Wi Fi.**

All sessions will be held at the Capital Area Intermediate Unit Enola Offices. For GPS, the address is [55 Miller St. Summerdale, PA](#). Lunch is not provided. Participants are encouraged to pack their lunch.

Need to complete BEFORE first day of student teaching!

Fall 2019 Dates

August 27, 2019
September 16, 2019
December 5, 2019

PDE Announces New Resource for Educators

For educators looking to teach in Pennsylvania, the Certification website on the Pennsylvania Department of Education website now maintains an interactive webpage called Career Opportunities

(www.education.pa.gov/Educators/RecruitRecog/CareerOpps) for educators to search by county and locate contact information for individual educational entities. The purpose of this resource is to aid future educators in their search for vacancies in Pennsylvania schools.

Fall Workshops

Register now to secure your seat.



Workshops

Fall 2019 Education Workshops				
EVENT	DATE	TIME	LOCATION	REGISTRATION & PAYMENT DEADLINE!!!!
Physical Education	9/14/19	8:30A-3:30P	Laird Hall	9/6/19
Music	9/21/19	8:30A-3:30P	Warfield 101	9/13/19
Ethics On-campus	10/5/19	8:30 A-12:30P	SC room 237	9/27/19 NO COST <i>FULL! May register for waitlist</i>
Ethics (Pro-Ethica) On-line	Register anytime	TCP students only!		Payment due ASAP
Technology	11/16/19	8:30A-3:30P	Warfield 111	11/8/19 <i>FULL! May register for waitlist</i>

Register on-line only! "Online Workshop Registration Form" link can be found on the Ed. Program Forms page, Education Program section. Fill out the form and select the appropriate workshop – submit. Can also find the link on the Event Calendar on the TCP/EDU main page (go to appropriate date).

Pro-Ethica on-line registration: Form can be found on the Ed. Program Forms page, TCP Use only section.

Workshop payment of \$100, **due prior to workshop**, is to be mailed/delivered to Wilson College, Education Department, 1015 Philadelphia Ave, Chambersburg, PA 17201. **NO COST** for the **on-campus** Code of Conduct & Ethics workshop. **Please make checks payable to Wilson College and include workshop name in memo section of check.** Students may be able to use financial aid to cover the cost – contact financial aid!

Reminder: Code of Conduct Workshop must be completed for official acceptance. Other workshops must be completed **BEFORE** student teaching and most are **offered once a year!** Also, it is recommended that you do not take any workshop, except Code of Conduct, until you have completed EDU 206.

Opportunities

- Students needed:** Saint Patrick School located in Carlisle is looking for energetic, fun, reliable students who may be interested in working in their afterschool program. It runs from 2:30 - 5:30 daily ~ willing to take students for two days a week, three days a week or five days a week. It will enable students to practice their teaching skills as they interact with students from grades PreK through 8th grade. **Contact Antoinette Oliverio at aoliverio@spscarlisle.org or 717-249-4826.**
- Teaching positions at Abraxas:** Currently have multiple positions open and can be viewed through company website, <https://www.geogroup.com/Careers>. Any further questions direct to Matt Maser, mmser@abraxasyfs.com

TIP Education Course Rotation

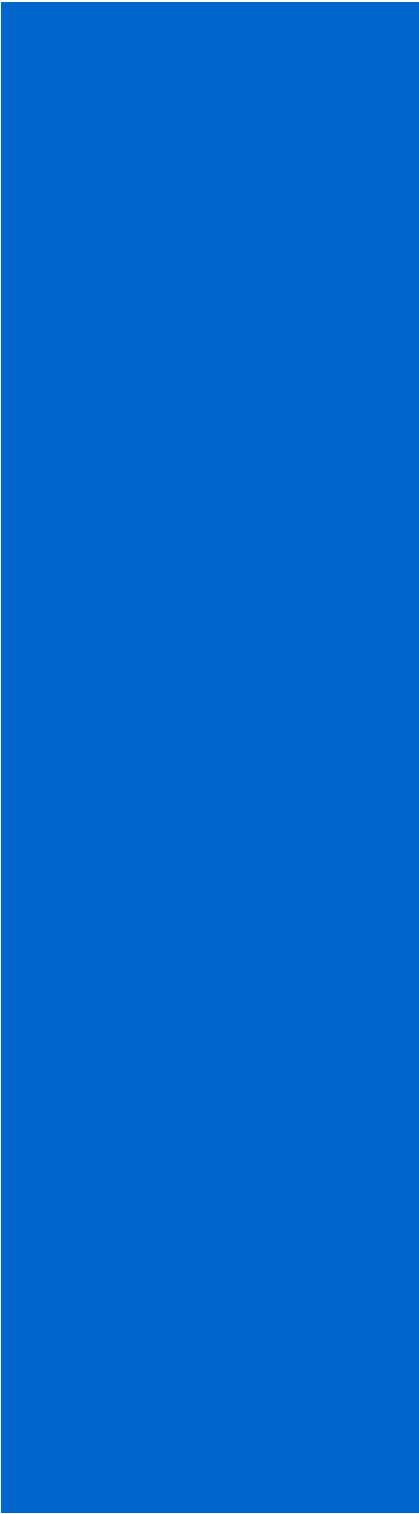
FYI: The below is the updated TIP rotation; however, it is subject to change. Courses may be cancelled due to low enrollment. **Chart is provided to help you in your course planning.**

TOP and FLIP students, refer to your transcript evaluation and handbook for course rotation. Recently admitted TIP – rotation is now in your handbook.

Course	Fall Semester	Spring Semester	Summer Sessions
EDU 140	ONLINE	Not offered in spring	Not offered in summer
EDU 204	ONLINE	On campus T & Th – day class	ONLINE
EDU 206	On campus	On campus	ONLINE
EDU 207	On campus	Not offered in spring	Not offered in summer
EDU 215	On campus	On campus	ONLINE
EDU 238	Not offered in fall	On campus	Not offered in summer
EDU 312/512	On campus	On campus	Not offered in summer
EDU 341/541	On campus	On Campus	Not offered in summer
EDU 332/522	On campus	Not offered in spring	Not offered in summer
EDU 333	Not offered in fall	On campus	Not offered in summer
EDU 336	Not offered in fall	On campus	Not offered in summer
EDU 337	Not offered in fall	On campus	Not offered in summer
EDU 338	On campus	Not offered in spring	Not offered in summer
EDU 339/539	On campus	Not offered in spring	Not offered in summer
EDU 343/543	Not offered in fall	On campus	Not offered in summer
EDU 345	ONLINE	Not offered in spring	Not offered in summer
SPE 216	Not offered in fall	On campus	Not offered in summer
SPE 217	On Campus	Not offered in spring	Not offered in summer
SPE 329/529	Not offered in fall	On campus	Not offered in summer
SPE334/534	Not offered in fall	Spring II online	Not offered in summer
SPE 338	On Campus	Not offered in spring	Not offered in summer
SPE 339	Most likely ONLINE	Not offered in spring	Not offered in summer
SPE 340	On Campus	Not offered in spring	Not offered in summer
SPE346/546	Fall II online	Not offered in spring	Not offered in summer

TCP Students & Off-Campus Courses

- Click on the Ed. Program Forms button to find the TIP/TOP off-campus approval form. **Please note**– it requires one signature (which can be done via email approval) plus your own prior to submitting to Registrar for her and the Dean's approval. **You must also submit a rationale for taking this course off-campus.** Failure to follow the procedure may result in a refusal of transfer of credits and you will have to submit an appeal to the Act Pro Committee. There is still the transfer fee of \$110 per approved off-campus course.
- In lieu of Advisor signature, email approval is accepted. Attach/include the email approval to/with the form. Finally, submit the form with all signatures/email approval, course description and rationale to the Registrar (registrar@wilson.edu).
- **Off-campus courses must be APPROVED prior to enrolling in an off-campus course, using the TIP/TOP off-campus approval form. This means you must wait for the approval/denial from the Dean!**

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- **Reminder:** If you submit an off-campus approval form for fall 2019, the form is only good for that class during that semester. Form must ultimately match the official transcript that arrives. Once you have completed approved off-campus courses, **please have official transcripts sent directly to the Education/TCP Office.**